



भारतीय सूचना प्रौद्योगिकी संस्थान भोपाल
(शिक्षा मंत्रालय भारत सरकार के अधीन राष्ट्रीय महत्व का संस्थान)
INDIAN INSTITUTE OF INFORMATION TECHNOLOGY BHOPAL
(An Institute of National Importance under Ministry of Education, Govt. of India)

Application Form for the Post of Registrar

Application Fee Details	
Amount & Date:	
SBI Collect Reference Number:	

Passport size
colored
signed
photograph

1.	Post Applied for :	
2.	Name in Full (in Capital Letters) :	
3.	Father's/Husband's Name :	
4.	Mother's Name :	
5.	Date of birth (please attach true copy of certificate)	Day Month Year
	Age as on: (31 st January 2024)	Year Month Day
6.	a) Marital Status: Married/Unmarried/ Widow :	
	b) Gender:	
7.	a) Category (SC/ST/OBC/EWS/UR/Ex- serviceman) :	
	b) Are you PwBD? Yes/No :	
8.	a) Permanent Address :	b) Correspondence Address
	Pin Code:	Pin Code:
	Phone (with STD code):	E-Mail:
	Mobile No.:	
9.	Nationality :	
	Religion :	
10.	Were you at any time declared medically unfit; asked to submit your resignation; discharged or dismissed from Govt. / PSU / Autonomous Body or Private Service? If yes, give details in a separate sheet.	

11. Educational Qualifications:

(Please attach self-attested photocopies of various Degrees/ Certificates/ Mark sheets): -

S. No	Qualification Degree/ Certificate	Stream/ Specialization	% Marks/ CGPA	Division	Month & Year of passing	University/ Institution/ Board	Remarks (If any)
1	PG						
2.	UG						
3.	HSSC (12th)/ Diploma						
4.	SSC (10th)						

12. Other Education Qualifications:

S. No	Qualification Degree/ Certificate	Stream/ Specialization	% Marks/ CGPA	Division	Month & Year of passing	University/ Institution/ Board	Remarks (If any)
1							
2							
3							

13. Details of Essential Experience:**a. Details of present Position held:**

(Please attach self-attested copies of proof)

Position/ Designation	Name of Organization	From	To (till date)	Total		Pay Level & Pay Scale or AGP	Nature of Responsibility
				Years	Months		

b. Details of Previous Administrative Experience:

At least 15 years of experience as Assistant Professor in the AGP of ₹ 7,000/- (of equivalent V CPC scale) and

OR

8 years of service in the AGP of ₹ 8,000/- (or equivalent V CPC scale) and above including as Associate Professor along with experience in educational administration.

OR

15 years of administrative experience, of which 8 years as Deputy Registrar in GP 7600 or an equivalent post.

(Please attach self-attested copies of proof)

Position/ Designation	Name of Organization	From	To Till date	Total		Pay Level & Pay Scale or AGP	Nature of Responsi bility
				Years	Months		

14. Desirable Qualification and Experience:

a. Management / Law:

(Please attach self-attested photocopies of various Degrees/ Certificates/ Mark sheets)

S. No.	Name of Degree/ Diploma	Specialization	% Marks/ CGPA	Division	Month & Year of passing	University/ Institution	Remarks (If any)
1.							
2.							

15. Did you previously apply for any post in this Institute? If yes, give particulars:

.....

16. Reference: Name addresses, contact numbers and Email IDs of two referees: (Referees should not be related to the candidate)

Reference Name:1		Reference Name: 2	
Reference Designation		Reference Designation	
Organization & Address		Organization & Address	
Phone No.		Phone No.	
Email ID		Email ID	

17. List of Documents Enclosed

- a)
- b)
- c)
- d)
- e)
- f)
- g)
- h)
- i)
- j)

DECLARATION

“I hereby declare that I fulfill the eligibility conditions to the post and that the statements made by me in the form are true, complete and correct to the best of my knowledge and belief.” In case of any information being provided by me at any stage is found false/incorrect, then my candidature for the post of **Registrar** shall be cancelled.

Place:.....

Date:.....

Signature of Applicant

Name:.....

NO OBJECTION CERTIFICATE

**TO BE FURNISHED BY THE CANDIDATE WHO IS
ALREADY IN EMPLOYMENT, REGULAR/TEMPORARY BASIS**

(to be furnished on the respective Institute's / organization's letterhead)

Certified that Mr./Ms.Son/Daughter of Shri..... is a permanent / temporary / ad hoc employee of the department / institution / organization since the Department / Institution/ Organization has no objection if he/she is appointed in Indian Institute of Information Technology, Bhopal against the post advertised by the IIIT Bhopal vide advertisement No.:

Signature with seal

Place.....

Date.....

Note: A separate sheet of paper may be used to fill – in the requested details and attached as annexures along with the application form.